

MINUTES

- Attendees:**
- ✓ **Greg Lakes**
 - ✓ **Roth Mason**
 - ✓ **Ronald Raymond**
 - ✓ David Trimble, Counsel
- ✓ **J.O. Strunk (Hap)**
 - ✓ **Jonathan Rideout**
 - ✓ Christi Moffett, Exec Director
 - ✓ Dale Powell, Inspector

Board Meeting

All votes unanimous unless otherwise stated

Agenda Item/Discussion	Motion	2nd	Action	Follow up	Owner
Call to Order	Lakes		Counsel Trimble in PSY board meeting. Joining as soon as able.		
Introduction/Welcome New Board Member	Lake		Swore in Ronnie Raymond as new board member.		
Election of Officers	Rideout Lakes	Strunk Mason	Chair = Lakes Vice Chair = Strunk Approved		
July Minutes <ul style="list-style-type: none"> • July 14, 2020 • July 23, 2020 	Strunk Rideout	Rideout Mason	Approved	9/1/20	Office
70 and Inactive <ul style="list-style-type: none"> • Bill Dowell • Charles Wolford • Marilyn Walker • Kenneth Imes • Mary Beth Imes 	Strunk	Mason	Approved	8/31/20	Office
Medical Exemption <ul style="list-style-type: none"> • Ann Lusk • G. King Pruitt 	Rideout	Mason	Approved Pending signature of physicians	8/31/20	Office
List of examinee applications <ul style="list-style-type: none"> • Trevor Wells (retest) 			No vote required		
Continuing Education Accreditation <ul style="list-style-type: none"> • ICCFA 2020 Crematory Operator Certification 	Strunk	Rideout	Approved	8/31/20	Office

Apprentices

Dual Applicants	Rideout	Mason	Approved	8/19/20	Office
<ul style="list-style-type: none"> • Malachi Bennett, Hickman Strunk, Whitely City • Christopher Dyer, Owen FH, Louisville • Chelsey House, Britton FH, Manchester • Megan Kolley, Brown FH, Elizabethtown • Leslie Payton, Lakes FH, Berea Funeral Directors			Mr. Lakes and Mr. Mason reviewed highlights of apprenticeship. Emails will be sent with contracts and apprentice books.		

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<ul style="list-style-type: none"> • Brad Epperson, Davis & Davis, Stanton • Antonio Hughes, Walker FH, Covington 					
<p>Inspector Report</p>	<p>Strunk</p>	<p>Mason</p>	<p>Approved</p>		
<p>7/14 to 8/7 no regular inspections due to Covid restrictions</p> <p>New Establishment –</p> <ul style="list-style-type: none"> • Singleton 7/28 In compliance; Ftest 12/20 <p>New Embalming Rooms</p> <ul style="list-style-type: none"> • Kirby – incompliance; Ftest 11/20 • Rogers – 8/5 in 11/20 compliance; ftest 12/20 <p>Franklin Brothers – went by 2 times</p> <p>C&C Mortuary – still waiting</p>	<p>Raymond</p>	<p>Rideout</p>	<p>Approved</p> <p>Jerry Taylor/Tim Thomas and Tim Ward; apologized. Mother /secretary had gone to funeral. 1:45 Mr. Taylor phoned Mr. Powell to meet him.</p> <p>Challenge is that secretary is not licensed. The violation is that there was no licensed person on premises.</p> <p>There was no body present in the facility.</p> <p>Will hold further discussion until counsel joins.</p> <p>Working with water co to get water issue resolved.</p>		

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Executive Director Report	Lakes	Mason	Approved		
Licensees					
Renewals	Strunk	Rideout	130 Establishments have not renewed. Individual renewals: <ul style="list-style-type: none"> • All CEs were entered prior to 7/31; renewals extended to 8/5 • Shelby Justice and Brian Hale (last renewal 2016) have made up CEs and renewed 		
Falsified CEs from last meeting Was done as a course for their cremation.			Mr. Grogan and Mr. Nance appeared to explain the course in question was taken for crematory and didn't realize it wasn't an approved course. They have since taken online courses completing their CEs. Will hold further discussion until counsel joins.		See outcome of Executive Session.
Establishments					
Polly and Craft			Mr. Carty requested leniency on violation. Will hold further discussion until counsel joins.		See outcome of Executive Session.
GPLs – is it a requirement to maintain in office files?			If we request they have to provide it – but it is not a requirement to maintain in office.		
Legacy – we have had several calls/complaints about them.			Notify associations and ask them to communicate out.		Office

CEs					
Plan for CEs			Did not have time to do since July Mtg. Will plan for next meeting.	8/30/20	Office
Out of State acceptances <ul style="list-style-type: none"> Currently we accept any out of state courses that are approved in their home state. Challenge is many are insurance related, not funeral 			Include wording in reg changes that we only accept funeral related courses that are approved in home state.		
Finances					
Income as of 8/8/20 <ul style="list-style-type: none"> State \$ 241,400.00 PNC = \$ 24,250.00 Total \$ 265,650.00 No bills paid Paying out of ED personal acct for office supplies, etc.			Board requests more detailed financial reports.		
Calendar					
Moffett off 8/13-15 and 8/21.					
Sep – 9/1/20 Meeting			New meeting date		
Agency Alignment					
Agency Alignment – voted 7/23 to go to DPL			Plan submitted to PPC. There are still ongoing conversations. Mr. Lakes meeting with them on Wednesday.	7/31/20	Lakes
Executive Session	Strunk	Lakes	Mr. Trimble able to join.		
Legal					
Out of Executive Session	Lakes	Strunk			
Outcomes					
C.20.07.003	Lakes	Strunk	Dismiss	8/26/20	Trimble
C.20.07.002	Lakes	Rideout	Dismiss	8/26/20	Trimble
C.20.07.001	Lakes	Raymond	Dismiss	8/26/20	Trimble
C.20.06.001	Lakes	Rideout	Revoke licenses	8/26/20	Trimble
Grogan/Nance	Lakes	Mason	Dismissed	8/26/20	Trimble
Polly & Craft	Lakes	Strunk	AO/fine stands	8/26/20	Trimble
Franklin Brothers	Lakes	Rideout	Admonish/fine \$250	8/26/20	Trimble
New Business					
Meeting Adjourned	Strunk	Rideout			